

WE'RE HIRING



JOIN THE GARDEN CITY TEAM!

Since 1985, we have been proudly serving homeowners and businesses in Western Montana. Attracting the best talent to Garden City Plumbing & Heating is a priority for us to serve our clients, to achieve our company goals, and to continue the legacy of quality our customers have come to expect. If you are looking to be challenged, to grow professionally, and to work for a company that appreciates what you bring to the team, then we would love to meet you!

Call Center and Sales Manager

Take your career to the next level, as a Call Center and Sales Manager at Garden City Plumbing & Heating!

In exchange for your experience and professionalism, we will provide you with:

- Great pay!
- 401K with company match
- Company cell phone
- Company Paid Life Insurance
- Medical, dental, vision, supplemental life, and disability insurance options
- HSA with company match
- Paid Holidays
- PTO
- Work with a team that puts employee and customer satisfaction first

Requirements:

- Previous management experience
- Ability to manage inter-department relationships and drive team performance to achieve all business goals and objectives
- Ability to address and resolve customer complaints
- Detail oriented and highly organized multi-tasker with good presentation skills and the ability to convey confident and decisive messages in a fast-paced and goal-driven environment
- Strong verbal and written communications
- Excellent follow through skills
- Possess the ability to inspire both personal and professional growth in our team members
- Highly motivated self-starter who is flexible and has a great attitude on life

Interested in learning more? Apply Today!

www.gardencityplumbing.com/careers

"Your talents are unique. At Garden City, our goal is to provide you with the opportunity and resources to utilize your gifts and maximize your potential."

-Bill Schaff, President

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Responsibilities include:

- Lead and train staff that books and schedules service calls and do whatever is necessary to achieve department booked calls and sales goals
- Learn each position to better oversee, support and provide back-up to all administrative duties in the office and ensure that the office is operating smoothly
- Monitor performance of staff and coach and train accordingly
- Communicate and align with other departments and functions
- After 6-months, enter on-call rotation
- Drive sales for our HVAC home service and replacement business
- Support installation team to ensure highest quality installations while achieving company financial goals
- Financial responsibilities include payroll, accounts payable and receivable
- Develop office policies and procedures, and ensure they are implemented appropriately

